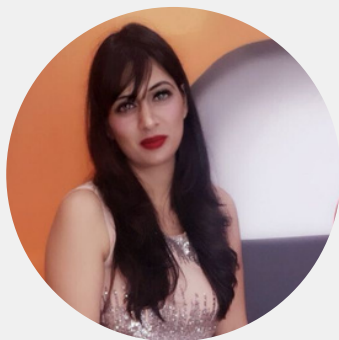




# NEETU BANSAL

## SCHOLASTICS

- Acquired International English Teacher Certificate in the year 2007 by Global TESOL college.
- Completed Graduation in Business Administration from Kurukshetra University, Haryana in 1998-01.
- HSC from Shah Satnam Ji School, Haryana in 1997-98 (CBSE).
- SSC from M.H.R. Sr. Secondary School, Bathinda, Punjab in 1995-96 (State Board).

## Contact

☎ +91-9888653100

✉ neetubnsl@gmail.com

## About Me

- Result oriented charismatic and dedicated professional working in the domain of Personality Development and Communication Skills, Public speaking and Career consultation
- A keen learner with a flair for adopting emerging trends and addressing industry requirements to achieve organizational objectives and profitability norms.
- Exceptional communicator with a creative mind, interpersonal and problem resolution skills as well as client needs assessment aptitude. Equally effective at identifying opportunities, developing focus & providing tactical solutions along with being a strong team player.

## PAST EXPERIENCE

### **Personality Development Consultant and Communication Skills Enhancer**

Designation: Freelancer

Duration: 2003-07

Key Responsibilities on JOB

- Conducting, managing and supervising PDP workshops
- Conducting, managing and supervising Communication Skills workshops
- Conducting, managing and supervising various seminars
- Conducting lectures on the importance of good communication skills and body language

### **Shah Satnam Ji School, Budni, Madhya Pradesh**

Brief about the Organization:

Shah Satnam Ji Girls' School Budni (M.P) always believes promoting the real identity of the children. This institution helps in the continuous development of the learner's potential, the strengthening of their skills and the fostering of positive interests and values. This is the esteemed institutes in which distinguished personalities are developed under the light of spirituality. Where along with the formal education importance of truth, honesty, self-consciousness, Innovation are taught from which the modern world is devoid of.

Designation: Administrator

Duration: 2007-09

Key Responsibilities on JOB

- Managing the administration of the entire school
- Responsible for the Marketing and Public Relations of the School
- Managing day to day operations of the school
- Ensuring the smooth functioning of all school departments
- Interacting with the students and their parents and providing them with necessary guidance and information

## Accolades

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- Active Member of School Parliament in MHR and Shah Satnam Ji.
- National Level Chess Player
- Chess Arbiter at various state and national level Chess tournaments
- Honoured with various awards multiple times for being an excellent workshop organiser
- Winner of the 'Young Achiever Award' and the 'Youngest Business Woman Award' in 2006 by the CM of Punjab
- Used to write columns in Hindustan Times' weekly – Jobs and Careers

## **Glorious Placements and Immigration Consultants Pvt Ltd. Sirsa, Haryana**

### Brief about the Organization

Glorious Placement & Immigration Consultants Private Limited is a fast emerging brand name in the domain of Student Visas, Overseas Placements, Immigration, Work Permits & English speaking skills. It is a dream of many Indian students to go abroad for their higher studies but generally, they are not aware of what path they should take to reach at their destination. That is where Glorious Placement and Immigration Consultants help the young students in realizing their dreams.

Designation: Managing Director

Duration: 2009–Present

#### Key Responsibilities on JOB

- Interacting and coordinating with an array of recruiters in various countries like USA, UK, Australia, Canada, Emirates etc.
- Directly contacting and negotiating with recruiters of Multinational Corporations for the placements of students
- Placing aspiring students abroad in a variety of industries
- Visa counselling of students
- Key decision maker of the organization
- Managing day to day core operations of the organization
- Directly responsible for the overall satisfaction of clients
- Interacting with students and providing them with guidance to excel in their respective fields abroad

### **'Saying Truth'**

### Brief about the Organization

A national weekly newspaper which stays true to its name and provides its readers with authentic and unbiased news.

Designation: Editor

Duration: 2013– Present

#### Key Responsibilities on JOB

- Editing stories and getting them published in the newspaper
- Leading a team of journalists and writers
- Writing editorials
- Finalizing the layout of the paper

## Interest

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- Reading (Non-Fiction)
- Writing
- Playing Chess
- Networking & Socialising
- Gardening

## Other skill

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- Exceptional verbal and written communication skills
- Interpersonal and negotiation skills
- Extremely persuasive
- Exceptional Event Management and Organising skills
- Relationship and Rapport Building skills
- Time management skills
- Strategic and critical thinking
- Increased Efficiency under Pressure
- Problem Solving Skills

## Career Counsellor

### Student and Teacher trainer

(offline seminars / online webinars)

Designation: Freelancer

Duration: 2016– Present

Key Responsibilities on JOB

- Managing supervising & conducting Career counselling one on one session
- Conducting, managing and supervising Communication Skills Sessions & IELTS writing skill lessons
- Conducting lectures on the importance of good communication skills and body language
- Preparing & lodging Visa filing for study VISA for various tier 1 countries

## **Seminar/ Webinar Topics taken since 2016**

Communication skills

Teaching & learning strategies

Values and behavioural development

Career counselling

Eco- friendliness and its importance

An award winning seminar on Women's day on Menstrual health & hygiene (breaking the taboos)

Student and road safety

Happiness program

Stress and time management

Child safety

Language learning with Zero level learner & false beginner

Cultivating language clarity & fluency

## **List of institutes where Seminars / Webinars and workshops are conducted**

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IMT Ghaziabad

MIMIT Malout

SSD woman institution of technology Bathinda

Symbiosis Institute of Business Management Bengaluru

Presidency University Kolkata

Hindu college Amritsar

Various colleges of DU

Sri Sri Ravi Shankar's Art of living Gurugram

Centennial college Brampton

Pearson Edexcel UK's institutes India & abroad

# Advanced TESOL Certificate

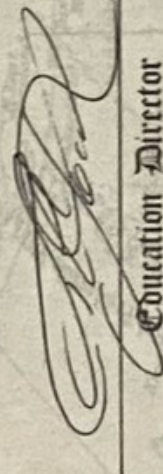
Teachers of English to Speakers of Other Languages

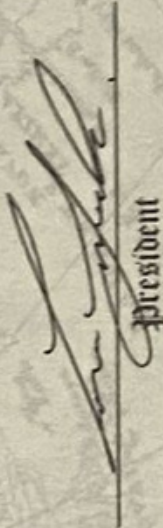
Issued by **Global TESOL College™**

Awarded To  
**Neetu Bansal**

Date of Graduation:  
**February 3<sup>rd</sup>, 2007**



  
Education Director

  
President

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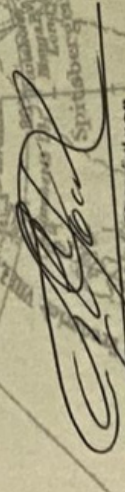
# TESOL Specialization

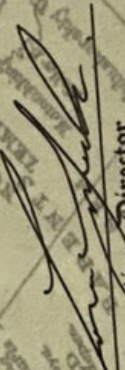
Teacher of English to Speakers of Other Languages

Non Native English Teacher

Awarded To:  
**Neetu Bansal**

Date of Graduation:  
**February 3<sup>rd</sup>, 2007**

  
TESOL Registrar  
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Education Director

  
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# Foundation TESOL Certificate

Teachers of English to Speakers of Other Languages

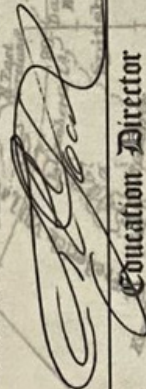
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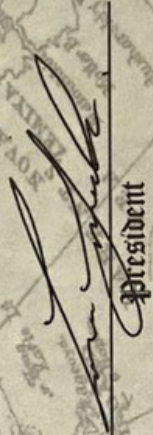
Awarded To:  
**Neetu Bansal**

Date of Graduation:  
**February 3<sup>rd</sup>, 2007**

Graduate ID#: **J 10015**

To employers: For certificate verification email: [verify@globaltesol.com](mailto:verify@globaltesol.com)

  
\_\_\_\_\_  
Education Director

  
\_\_\_\_\_  
President

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Certified by the Government of Canada



# International English Teacher License

"Recognition of Excellence in English Language Teaching"

TESOL Licensing Standards International

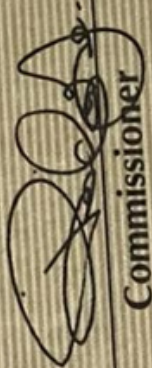


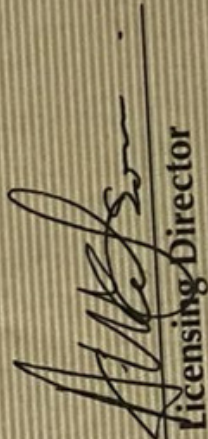
Award of Excellence Presented To:

**Neetu Bansal**

Year of Issue: 2007



  
Commissioner

  
Licensing Director

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